

# Toft Parish Council

I hereby give notice that the 806<sup>th</sup> meeting of Toft Parish Council will be held  
on Monday 4 September 2023 at 7.00 pm in the People's Hall, Toft

The Public and Press and County and District Councillors are invited to be present. Members of the Parish are welcome to attend and may speak under the Open Public Session item and make representation to the Council on items on the agenda during this section of the meeting

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder

*Ben Stoehr*

Mr Ben Stoehr, Clerk, 30/08/23

## AGENDA

### Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

1. **Apologies for absence and declaration of interests**
  - 1.1 To receive written apologies and reasons for absence
  - 1.2 To receive declarations of interests from councillors on items on the agenda
  - 1.3 To receive written requests for dispensations and to grant any dispensations
2. **To approve the minutes of the last meeting**
3. **To consider any matters arising from the last or a previous meeting including**
  - 3.1 (3.2) Proposal to purchase owl/bat boxes <sup>(ED)</sup>
  - 3.2 (3.8 of 5.6.23) Proposed new footpath – to consider response from landowner
  - 3.3 (9.4 of 15.5.23 and 5.2 of 5.6.23) RoSPA report – to consider whether any further repairs are required
4. **To consider correspondence received since the last meeting requiring the Council's attention**
5. **Finance, Procedure and risk assessment and use of delegated powers**
  - 5.1 To consider the finance report and approve the payment of any bills
  - 5.2 To receive play inspection reports and consider any work required <sup>(CW)</sup>
  - 5.3 To consider any matter which is urgent because of risk or health and safety and relates to Council property
6. **To consider any Planning or Tree works applications or related items received**
  - 6.1 Planning applications
    - 6.1.1 23/02349/FUL – Old Farm Business Centre, Church Road – Installation of solar photovoltaic panels to an existing business unit – To note response made between meetings. The Parish Council made no comment.
    - 6.1.2 20/01992/CONDB – Bennell Farm, West Street – Submission of details required by conditions 9 (travel plan), 12 (external materials), 13 (hard and soft landscaping scheme), 19 (Maintenance arrangements for surface water drainage system) and 23 (landscape and ecological management plan (LEMP)) of planning permission 20/01992/FUL
    - 6.1.3 23/03114/CLUED – 19 Millers Road – Certificate of lawfulness under S191 for confirmation that a garage that has been converted to ancillary accommodation is deemed lawful
  - 6.2 SCDC planning decision notices for information
  - 6.3 Tree works applications
    - 6.3.1 23/0843/TTCA – Manor Cottage, Church Road – to note response made between meetings. The Parish Council made no comment.
    - 6.3.2 23/0756/TTCA – Street record, Cannors Close car parking area – to note response made between meetings. The Parish Council made no comment.
    - 6.3.3 23/0910/TTCA – 4 Glebe Close
    - 6.3.4 23/0911/TTCA – 6 Glebe Close
    - 6.3.5 23/0895/TTCA – 61 High Street
7. **Members items and reports for information only unless otherwise stated**
  - 7.1 Village Maintenance <sup>(MY)</sup>

# Toft Parish Council

- 7.2 Highways <sup>(ED)</sup>
- 7.3 Toft People's Hall <sup>(CW)</sup>
- 7.4 Footpaths <sup>(EM)</sup>
- 7.5 Defibrillator report <sup>(CW)</sup>
- 7.6 Birdlings liaison <sup>(SC)</sup>
- 7.7 Proposal that the Parish Council considers participating in the Hedgehog Highways project <sup>(ED)</sup>

## 8. Closure of meeting

## Clerk report to Toft Parish Council meeting on 4 September 2023

1. To approve written apologies and reasons for absence – any apologies received will be reported to the meeting.
- 1.2 To receive declarations of interests from councillors on items on the agenda
2. To approve the minutes of the last meeting on 3 July – attached
- 4.1 (3.2) Proposal to purchase owl/bat boxes
- 4.2 (3.8 of 5.6.23) Proposed new footpath – to consider response from landowner  
Attached.

Other to note:

Cambridge Nature Network

The CEO of Cambridge Past, Present and Future of which Cambridge Nature Network is a part, has written:

“We no longer have funding for Natalie's role, so this defaults to me. I would be happy to come and talk to you but unfortunately I have another meeting on the evening of the 4 Sept. If you would like me to attend a future meeting please let me know but note I have a committee meeting on the first Monday evening of each month.”

- 5 Finance, Procedure and risk assessment and use of delegated powers
  - 5.1 To consider the finance report and approve the payment of any bills  
Attached

- 6.1 Planning Applications received

\* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council.

The planning portal for new applications can now be found at <https://applications.greatercambridgeplanning.org/>

The Parish Council's may choose its own wording to show whether it agrees with an application or not and can now both support/approve or object/ refuse etc parts of the same application

The Parish Council should include material planning reasons why the Council take this stance via its comments.

The Parish Council *does/does not*\* request that the application be referred to the District Council Planning Committee \*(please delete)

Material planning reasons:

Planning reasons:

- 6.1 Planning applications
  - 6.1.1 23/02349/FUL – Old Farm Business Centre, Church Road – Installation of solar photovoltaic panels to an existing business unit – To note response made between meetings. The Parish Council made no comment.
  - 6.1.2 20/01992/CONDB – Bennell Farm, West Street – Submission of details required by conditions 9 (travel plan), 12 (external materials), 13 (hard and soft landscaping scheme), 19 (Maintenance arrangements for surface water drainage system) and 23 (landscape and ecological management plan (LEMP)) of planning permission 20/01992/FUL
  - 6.1.3 23/03114/CLUED – 19 Millers Road – Certificate of lawfulness under S191 for confirmation that a garage that has been converted to ancillary accommodation is deemed lawful

## 6.2 SCDC decision notices

- 6.2.1 20/03339/NMA1 – Land west of 80 West Street – Non-material amendment on application 20/03339/FUL for addition of solar panels to western elevation of building – Permission granted by SCDC.
- 6.2.2 20/03339/CONDC – Land west of 80 West Street – Submission of details required by conditions 6 (landscaping scheme), 7 (bat and bird boxes), 9 (access and footway), 10 (zebra crossing), 12 (commercial waste), and 15 (external lighting) of planning permission 20/03339/FUL – Split decision.
- 6.2.3 23/02349/FUL – Old Farm Business Centre, Church Road – Installation of solar photovoltaic panels to an existing business unit – Permission granted by SCDC.

## 6.3 Tree works

None at the time of writing.

- 6.3.1 23/0843/TTCA – Manor Cottage, Church Road – to note response made between meetings. The Parish Council made no comment.
- 6.3.2 23/0756/TTCA – Street record, Cannors Close car parking area – to note response made between meetings. The Parish Council made no comment.
- 6.3.3 23/0910/TTCA – 4 Glebe Close
- 6.3.4 23/0911/TTCA – 6 Glebe Close
- 6.3.5 23/0895/TTCA – 61 High Street

## 7. Members' items

### 7.7 Proposal that the Parish Council considers participating in the Hedgehog Highways project

Hedgehogs R Us have written:

"I would like to tell you about my Hedgehog Highway Project, which over 130 Parishes & Towns are taking part in. Many more are adding it to their next council meeting agendas.

Please read about the project here: [Hedgehogs R Us Highway Project - Hedgehogs R Us](#)

The attached letter & the following video should also tell you all that you need to know: [https://fb.watch/IX\\_4FApCFd/](https://fb.watch/IX_4FApCFd/)

Please would you be so kind as to add it to the agenda of your next meeting?

I really hope you choose to take part as together we can make the whole of the UK hedgehog friendly!

Follow the project on Facebook: Hedgehogs R Us."

Letter outlining the scheme attached.

## 8. Closure of meeting.

## Summary of previous month

<b>Balance brought forward</b>	<b><u>130,143.70</u></b>
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**Adjustments****Expenditure approved at previous / between meetings**

UNITY TRUST	SERVICE FEE	-18.00
S PUGH	PLANNING APPLICATION FEE	-97.50
M YEADON	VILLAGE GREEN POSTS	-85.10
OPUS ENERGY	STREETLIGHT ENERGY	-214.42 DD

**Credits**

CCC	VERGES GRANT	626.06
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<i>Total Adjustments</i>	<i>211.04</i>
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<b>Balance revised after adjustments</b>	<b><u>130,354.74</u></b>
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**Bank Reconciliation to latest statement**

Account	Funds	Statement	Outstanding
Unity Trust Bank	66,746.81	66,746.81	0.00
Natwest Current Account	26,918.01	26,918.01	
Nationwide BS	36,689.92	36,689.92	
<b>Total</b>	<b>130,354.74</b>	<b>130,354.74</b>	<b>0.00</b>

**Expenditure for approval**

		£
SALARIES	Aug & Sept	484.06
TOFT PEOPLES HALL	ROOM HIRE	15.00
TOFT PEOPLES HALL	ROOM HIRE	15.00
BUCHANS	GRASSCUTTING JUNE	715.07
BUCHANS	GRASSCUTTING JULY	715.07
LGS SERVICES	ADMIN SUPPORT JULY	451.85
LGS SERVICES	ADMIN SUPPORT AUG	438.59

<i>2,834.64</i>
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Balance C/F	<b><u>127,520.10</u></b>
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Gail Stoehr

Responsible Financial Officer

**Notes:***Late invoices will be brought to the meeting*



# Hedgehogs R Us

Linda Cook  
12 Richmond Close  
Market Weighton  
YO433EX

[HedgehogsRus@mail.com](mailto:HedgehogsRus@mail.com)

Firstly, thank you for taking the time to read this letter!

I am writing to all Councils, Parishes, Towns and Wards in the UK to ask them to take part in this amazing project!

## Hedgehogs R Us Highway Project

With Hedgehog numbers in decline and Hedgehog awareness on the rise, there has never been a better time to get involved in Hedgehog conservation.

A Hedgehog Highway is a 5 inch gap in a fence and is essential in the battle to prevent the extinction of our endangered spiky friends. This gap allows them access to forage for food and meet mates.

Hedgehog shaped fence surrounds raise awareness to the plight of Hedgehogs, create a talking point and encourage others to take part in the project. Fence surrounds are made from recycled plastic and can themselves be recycled.

I am asking for each area of the UK to use a small portion of their assigned funds to purchase a box of hedgehog highway surrounds and make them available for their residents.

Each box of 50 is £150 and includes:

- \* 50 Hedgehog Highway surrounds & 50 information leaflets
- \* A display box & window sticker showing you are part of the project.

Ideas of how to benefit your community include:

- \* Donate the Highways and leaflets to your local school to educate in wildlife conservation
- \* Swap the Highways for a donation of Hedgehog food which can then be given to your local Hedgehog Rescue Centre



The project will be receiving a lot of publicity in the coming months via Social Media and I really hope that you choose to take part.

My dream is to make the whole of the UK one giant Hedgehog Highway and for that dream to come true, it needs EVERYONE to take part.

Money is donated to Hedgehog Conservation for every box sold too!

If you would like to order or have any questions please do not hesitate to get in touch and thank you for caring.

Linda Cook, Founder of Hedgehogs R Us